

# Camp Team Leader

Camp Contribution (2 positions available)

SUMMER 2019 (June to August)

Locations throughout Toronto & York Region



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## What is Future Possibilities for Kids and Camp Contribution?

Future Possibilities for Kids (FPK) is a Canadian non-profit organization that provides programs to empower children between the ages of 9 - 12 from underserved communities in the GTA. Camp Contribution is a fun-filled and safe program provided by FPK that is specially designed to help children increase their self-awareness, their confidence, and their ability to take action as leaders within our community and beyond.

### Job Description

Future Possibilities for Kids is seeking a responsible, enthusiastic, and outgoing Team Leader for our Camp Contribution program. The Team Leader coordinates, inspires, guides, and supports the camp experience for up to 6 Camp Leaders across 3 camp locations (this position will not be based in one single location) across Toronto and York Region. While overseeing camp operations, the Team Leader ensures the camp environment is a safe space for all children to participate, experience adventure, and form relationships, while learning leadership and life skills. While confidently leading and supporting a team of Camp Leaders (both onsite and from a distance), the Team Leader will serve as a role model for FPK's mission and uphold a Kid-led initiative at Camp. This is a full-time summer contract position from June to August and access to a car is required.

**Responsibilities** (*include but are not limited to*):

- **Training:**

- Attend Camp Team Leader Training
- Attend and assist with facilitation of Camp Volunteer Training
- Attend and assist with facilitation of Camp Leader Training
- Attend and assist with facilitation of Final Debrief day
- Training is experiential in nature and requires staff to be coachable (ie. open and willing to learn)

- **Support:**

- Act as first point of contact and provide on-site support for 3 camp locations (2 camp sites per day), including 6 Camp Leaders and various volunteers
- Stand-in and cover role of Camp Leader when required
- Offer ongoing coaching to develop the skills of Camp Leaders and Volunteers and provide feedback
- Schedule daily debriefs/check-ins with each Camp Leader to discuss challenges and successes
- Capture special camp moments by collecting stories, pictures, and quotes from Campers and Camp Leaders
- Communicate regularly with Camp Director to report camp operations and updates as required

- **Camp Operations:**

- Plan ahead and schedule visits to 3 camp locations each week, rotating visits based on assessment of needs
- Provide support and fulfill the role of Camp Leader if ever required
- Facilitate camp curriculum each day with introductions, camp rules and planned activities
- Replenish camp supplies to camp locations from head office based on need
- Act as the on-site key contact person for parents/guardians and community partners
- Implement and uphold the Kid-led philosophy in all programming
- Awareness and ability to implement emergency procedures (medical & environmental emergencies)
- Keep up-to-date inventory of camp supplies and equipment. Coordinate with Camp Director to ensure all necessary supplies are received in a timely fashion
- Lead daily co-staff and volunteer debrief
- Maintain positive and trusting relationships with campers, staff, volunteers, and community agencies
- Maintain camper confidentiality at all times

**Qualifications/Skills:**

- Must have camp experience and/or experience in planning and facilitating groups of children's programs
- Must be independent and flexible
- Experience in colleague collaboration and in leading volunteers
- Demonstrated experience of leadership skills and high level of conflict resolution skills
- Strong organizational skills and multi-tasking abilities
- Understanding of child and youth engagement techniques
- Demonstrates knowledge/understanding of diversity
- Easily adaptable to change
- Friendly and able to form unique bonds with all staff
- Creative, high energy, coachable and able to generate enthusiasm in others

**Requirements:** *(Once given the job offer, please have requirements prepared)*

- Must be 18+ years old
- At least 1 year or more of experience in camp-related environment
- Cleared Vulnerable Sector Screening (VSS) report, current within 6 months as of the date of hire
- Current Standard First Aid and CPR Certification
- Access to a car and valid Ontario Driver's License

**Camp Locations:** (please note: schools are not guaranteed and can be subject to change)

- Regent Park
- Scarborough
- Markham (2 locations)
- Richmond Hill
- Vaughan

**How to Apply:**

- Please apply by emailing [janet@fpCanada.org](mailto:janet@fpCanada.org) with the listed information by **March 29<sup>th</sup>, 2019** (Only those considered will be interviewed):
  1. Your Cover Letter –Please include 'Camp Team Leader Position 2019' in the subject title of your email
  2. Your Resume – Please include only information that pertains to this role

*We thank everyone who applies but only those candidates selected for an interview will be contacted; No phone calls please.*